

Garden of Remembrance Guidelines and Procedures

Purpose

The Garden of Remembrance of Northside Presbyterian Church provides a special place at the church for the ashes of eligible deceased. Ashes are added to the garden where the departed may rest in peace and dignity within the shadow of the church. The Garden of Remembrance is intended to be a peaceful area for meditation and remembrance.

Application Process

Those interested in adding cremains to the Garden of Remembrance shall submit a written application to the Garden of Remembrance Committee. They will meet with a member of the committee to review these Guidelines and Procedures.

The person applying, the Subscriber, may be someone who wishes to have their ashes added to the garden in the future, or someone who wishes to have their loved one's ashes added to the garden now. The application shall designate whose ashes will be added. If the application is for future use, the Subscriber shall name the person who, upon the Subscriber's death or incapacity, shall have the rights and authority granted to the original Subscriber.

If the application is accepted based on the eligibility criteria¹, the Subscriber shall pay the Garden of Remembrance fee of \$200. The fee helps defray maintenance costs for the garden. The Subscriber will receive a copy of the application to confirm access to the garden.

Payment of the fee entitles one person, the Subscriber, to the privilege of using the garden but does not grant any right of ownership. The Subscriber agrees and understands that there is no assigned location in the garden for adding cremains, which, once added, become an integral part of the garden and are not recoverable.

Memorial Registry Book

A Subscriber is entitled to prepare a registry biographical page for the individual whose cremains are to be added to the Garden. This page will be included in the *Memorial Registry Book* maintained by the Northside Memorials Board. At the discretion of the Memorials Board, it may be displayed for events or services. The Registry is available for Subscribers to view to assist in preparing biographical information.

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¹ See the list in the Garden of Remembrance Regulations

Each memorial in the Registry allows up to two single-sided pages of written or printed material. Materials for inclusion in the Registry may not measure more than 8.5 X 11" and may consist of a biography, an obituary, poetry or other writings, and photograph(s). Entries will appear chronologically by date of addition to the garden.

Record

Each Subscriber shall receive a record from the church when their cremains are added to the garden.

Rites And Services

All rites and services relating to placement in the Garden of Remembrance shall be subject to the discretion of and conducted by the Pastor of Northside Presbyterian Church or their designates. Cremation costs and use of funeral home services or other expenses are the responsibility of the family or estate of the decedent. Ashes may be scattered in the Garden of Remembrance.

Note that burying urns or other containers is prohibited. No permanent additions (such as flags, statues, etc.) shall be permitted in the garden. Flower arrangements may be placed on a short-term basis for a service.

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